



Veterinary Surgeons' Board



Form 15
VETERINARY SURGEONS' ACT 1960
APPLICATION FOR APPROVAL AS A VETERINARY NURSE

FULL NAME BLOCK CAPITALS:	
Mr Mrs Miss Ms	
Last Name	
Given Name	
AKA if applicable ie pre/post married	
ADDRESS Postal	
State	Postcode
<u>Main Contact</u> Tel / Mobile Email (please print)	
Alternate Contact	Tel / Mobile Email
Previous Approval with this Board?	No <input type="checkbox"/> Yes <input type="checkbox"/> Dates
Veterinary Nurse Qualifications Please enclose a copy of certificate <u>This must be certified if from an institution outside WA</u>	
<i>Name of qualification</i> <i>ie Cert IV Veterinary Nursing</i>	
<i>Where obtained</i> <i>ie South Metropolitan TAFE / AVT</i>	
<i>Date obtained</i>	
Give name, phone number and occupation of two character references (not a relation of the applicant).	1.
	2.
Name & phone number of employer (practice name)	
You are required to answer the following questions:	
1. Do you have any new or continuing health or physical conditions with potential to affect your fitness to work as a veterinary nurse? For example: neurological, psychiatric, depressive or addictive disorders (including to alcohol or to prescribed or illicit drugs) or physical deterioration due to injury, disease or degeneration.	
Yes <input type="checkbox"/> If yes, please provide details (see Board guidance notes)	
No <input type="checkbox"/>	

2. Have you:

- a) been subject to an investigation into your professional conduct as a veterinary nurse or been subject to an allegation or finding of unprofessional conduct by a veterinary statutory board, or equivalent anywhere in the world within the last 5 years that you have not previously disclosed to the Board?

Yes If yes, please provide details (see Board guidance notes)
 No

- b) had any conditions applied to your registration or equivalent as a veterinary nurse, or had your registration suspended or cancelled, or been disqualified from applying for registration, by a veterinary statutory board, or equivalent, in any other jurisdiction in the world, within the last 5 years that you have not previously disclosed to the Board?

Yes If yes, please provide details (see Board guidance notes)
 No

3. Have you been subject to an investigation, charge or conviction for breaching any veterinary related legislation, including but not limited to legislation related to:

- a) animal welfare;
 - b) management of poisons;
 - c) any other relevant legislation,
- within the last 5 years that you have not previously disclosed to the Board?

Yes If yes, please provide details (see Board guidance notes)
 No

4. Have you been subject to an investigation, charge or conviction for any criminal offence, including any summary traffic offence involving drugs or alcohol, within the last 5 years that you have not previously disclosed to the Board?

Yes If yes, please provide details (see Board guidance notes)
 No

5. Are there any other matters which may impact on your fitness to practise?

Yes If yes, please provide more information (see Board guidance notes)
 No

I sincerely declare that the information I have given above is true and correct to the best of my knowledge information and belief. This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

Declared at this day of 20.....

.....
 Applicant's Signature

I enclose \$120.00 for registration as a veterinary nurse.

Application Fee \$120.00 (includes annual registration fee of \$74.00)

Signature of applicant _____ Date _____

Method of Payment:

Direct Debit **BSB: 066040 Account No: 1980 0005**
Account Name: Veterinary Surgeons' Board
Please identify your payment with your FULL NAME.

Cheque Money Order **DO NOT POST CASH**

Credit Card (**Visa or Mastercard only**) Please fill in details below.

Card Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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EXPIRY DATE / **CSC**

Name on card: _____ Signature of cardholder: _____

Guidance notes for the completion of the application for approval for veterinary nurses form

Questions 1 to 5 on the renewal form – Fitness to practise

The Board must be satisfied that veterinary nurses are “fit to practise”. Matters that may bring a veterinary nurse’s fitness to practise into question include health issues such as mental and physical conditions, substance abuse, adverse disciplinary findings, criminal convictions and any investigations or charges that may result in disciplinary or criminal proceedings.

If you answered “yes” to any of the questions 1 to 5 you need to provide full details in a separate sealed envelope marked “Confidential” and post it to the Registrar. (Registered mail is recommended). Please ensure the documentation includes your name and approval number. Alternatively you may email the information directly to the Registrar at registrar@vsbwa.org.au. The information you need to provide for each question is detailed below.

Question 1 – Health or physical conditions

You must disclose any mental or physical conditions that **have the potential** to affect your fitness to practise. If in doubt contact the Registrar on (08)9317 2353.

Please provide full details of the condition and its duration. The Board may request that you provide a letter from your treating medical practitioner attesting to your fitness to practise as a veterinary nurse.

Health declarations are managed by the Board and the Registrar on a case by case basis, taking into account the nature and likely impact of the condition on the person’s ability to practise competently and safely.

Question 2 (a & b) – disciplinary investigation, charge, suspension or cancellation

You must provide details of any disciplinary investigation, charge or finding against you by **any** veterinary statutory board or equivalent in the last five years that you have not previously disclosed to the Board.

You must also provide details of the outcome of any disciplinary finding against you, including any conditions imposed on your registration, any suspension or cancellation of your registration or any disqualification from applying for registration.

The Board may seek confirmation or further information from the relevant statutory board.

Question 3 – investigation, charge or conviction for a breach of legislation

You must provide details of any investigation, charge or conviction for breaching any veterinary related legislation, whether in Western Australia, interstate or overseas, within the last 5 years that you have not previously disclosed to the Board.

The Board may seek further information from the relevant authority.

Question 4 – criminal history

You must provide details of any investigation, charge or conviction for any criminal offence, including any traffic offence involving alcohol or drugs, within the last 5 years that you have not previously disclosed to the Board.

The Board may require you to provide a National Police Certificate.

Declaring a criminal history does not automatically mean that you cannot be approved as a veterinary nurse. The Board will decide whether your criminal history is relevant to, and is likely to impact on, your fitness to practise.

Question 5 – any other matters that may impact on your fitness to practise

In this section you need to provide details of any matters not covered in questions 1 to 4 that may impact on your fitness to practise as a veterinary nurse

Declaration

Each question should be answered carefully and thoroughly as you are required to declare that the information contained in the form is accurate. Failure to provide information, or the provision of incomplete or misleading information may constitute unprofessional conduct.

If you are unsure how to respond to any question, please contact the Registrar before submitting your form.